

**U.S. Coast Guard Auxiliary
Division 33 9th WR
Officer & Staff Meeting Minutes
Jan 14, 2012, Web Ex Conference Call**

Call to Order: by DCDR Fryer via Webex Conference Call 1050 hrs.

Pledge Led DCDR Fryer

Board Members Present: DCDR Fryer; VCDR Harness; 33-01 FC Brandon; 33-02 FC LaJeunesse; 33-03 FC Tilton; 33-10 FC Ryan

Staff Members present: SO-CM Bruce Brandon; SO-CS Carl Pennington; SO-FN Todd Nitz; SO-MA & SO-PV Marque Belke; SO-OP Ben Plachta; SO-PA Keith Engstrom; SO-PB John Liddell; SO-PE & PPE Dan Hershman; SO-SR Andy Conklin; SO-VE Orville Harness

Flotilla Members present:

District Members present: DCO Ross; DCAPT-E Kartes

Guests: none

DCDR- Fryer welcomed all and explained this Web meeting that was called to order due to inclement weather and the minutes from November need corrected due to a mistake in amount in Fin report AuxDet cost was \$500 not \$4500. They will correct this and present the minutes at the next meeting.

All FC & SO reports sent via e-mail prior to the meeting. Reminder they are due by the 5th each month please get them in so they can be inputted! Briefed all on what the context of report should be first section what happened last month second section what will your Flotilla be doing next month, She will be making a template with suggestions to aid you completing a report less time consuming and properly.

Announcements

Financial Report +Balance @ Year end: \$2769.60: Motioned to approve by Frances Tilton, Second by Dan LaJeunesse vote carried. Roll call vote: DCO Ross (A), VCDR Harness (A) DCDR Fryer (A), FC33-02 (A) FC33-03 (A) FC33-01 (A)

Awards- DCDR Fryer-no awards at this time if we have any they will be done at COW.

USCGA Report – DCO Ross

USCGA Report - DCAPT-E Kartes

USCG Report – USCG Representative

FC REPORTS

33-01, Bruce Brandon

No report will comment on COW later

33-02, Daniel LaJeunesse

No report

33-03, Francis Tilton

1 new member
PE class at the end of February
No Dec meeting due to weather

33-06, Pat Bridenstine

No report

33-08, Tom Lewis

No report

33-10, JD Ryan

5 members participated on local food drive collected 259 pounds of food collected!

Staff Officer Reports

SO-CM, B. Brandon-no report

Nothing to report

SO-CS – C. Pennington

Working on transferring Division website to WOW II and will bring along Flotillas to same platform working with FSO-CS's if flotilla has person in position.

SO-HR, C. Antonelli

No report

SO-FN – T. Nitz

Audit committee will review 7025 at Michigan City next weekend
Draft budget will be sent

SO-IS - T. Lewis

No report

SO-MA - M. Belke

Everything is good right now

SO-MS - G. Blind

No report

SO-MT – G. Hayes

No report

SO-NS - P. Poziwilko

No report

SO-OP - B. Plachta

All is normal right now

SO-PA – Keith Engstrom

Suggest our FSO-CM be closer than Hawaii encourage him to get more local or us to find a replacement. DCDR Fryer commented on maintain professionalism in displaying our uniforms and to be proactive to any public Activities and any public requests. DCO Ross injected Topical blue longs were in order for interfacing with the public, on the Boat ODU's this has always been the directive it just hasn't been enforced.

SO-PB – J. Liddell

Request to all to send him material, our Aux news and events for a newsletter.

SO-PE – D. Hershman

Asked all FSO-PE's to give him the attendance in all their classes and their names so he can set up a database for future referencing of attendee's.

SO-PV– M. Belke

No report

SO-SR – A. Conklin

Stated so far he felt the web meeting was a success

SO-VE - O. Harness

We need to be training interested members and also encourage all Flotilla's get more VE's.

Reminded all to get their decals on order for 2012.

Noted there were 8000 registered boats in the area so the need is there we just need to get the numbers.

Possibly co-ordinate VE's with the power squadron.

AUC- Station St. Joe-No Report

AUC-Station Mich. City- no report

AUC-AuxDet S. Haven-no report

AVP-No report

Dockmaster- No report

PPE-Dan Hershman

We need for all financial reports and equipment inventories be accounted for. 33-10 FC-JD said his Flotilla has never been inspected was not sure what forms were needed or how to fill the out. PPE said he would send out new forms with the Flotilla number on them and assign a number to them.

FC 33-02 Dan LaJeunesse-asked if there was a folder or record of who had what equipment. There is a PPE Binder with forms from OTO's office.

Committee Reports

- COW, Watervliet, B. Brandon- Ben reported for FC Brandon via phone-COW activities including in water training, how to inspect Life vests, DCDR asked how the silent auction was going, Ben asked all Flotilla's to bring usable items to the auction. DCO- Ross said he e-mailed OTO Hinken regarding a Keynote speaker and will follow up with him again. Ben reviewed the hospitality supplies and everything up to now would be at no charge, if anyone had special requests to BYOB.

Old Business

- EPIRB Registration - SO-OP Ben reported NOAA expirations in 2012 people will need to e-mail to re-register and to send a copy to the OTO and to Ben.

New Business

- **DCDR- Fryer:**
- Discussed Division Meeting Dates/Locations for 2012-
 - Feb 11-COW - Watervliet, MI
 - March 10- Station Michigan City, IN
 - April 14 - Station St Joe, MI
 - May 12 - River Bend Boat Club, South Haven, MI
 - June 9 - Station Michigan City, IN
 - July 7 - Station St. Joe, MI
 - August 11 - Station Michigan City, IN
 - September 8 - River Bend Boat Club, South Haven, MI
 - October 13 - Station St. Joe, MI
 - November 10 - Station Michigan City, INWEBX would be used as a backup.

VCDR-Harness explained we would do our meeting following with group training, he commented about the benefits of spreading out the meeting, hoping to get members involved from the sponsoring Flotilla's in attendance so they may consider taking a Division position. 33-01 FC Brandon commented he was concerned we needed to be on Patrol and would the meetings interfere. DCDR Fryer said we would get the meetings completed early so they should not cause a problem. Motion to approve the locations by 33-03 FC Tilton second by 3302-FC Dan LaJeunesse, DCDR Fryer called for a vote,

33-01 OK 33-02-OK 33-03-OK 33-10 Nay; Motion Passed

- Division Course for 2012- DCDR- Fryer wants input on how to move ahead with our District
- Audit Committee -- Division & Flotillas audits need to be in by the end of January
- New Standing Rules- available on CG WEB site, not much we can change more or less just fill in the blanks. Pay attention to Art VIII 8.8 fill amount in correctly. DCO Ross stated he felt the new rules were a step in the right direction. DCDR Fryer said she would get them sent out to all FC's with a memo of what needs to be put in them i.e.; roll call vote with exception of election were to be by secret ballot. All FC's need to get these looked at and approved by their Flotilla's and sent in.

- Member Recognition Submissions- we need to get members recognized earlier and get them their awards so get them in. DCO Ross stated to forward names via DCDR to Shelly Markle in writing before business and training meetings, wants to get us aware of what level is appropriate for an award and get more awards at the local level for good PR!
- Webinar Utilization DCO- we are now set up to go with four hosts Sign up GENUIS, tests are on line, negotiated a National Rate of \$2700 for the District.
- Reporting-no questions
- Ops Camp_ - SO-OP-Ben Plachta- trying to pick a date with more favorable weather May is cold. Ben stated he will have a busy year and June did not look good either so we he was leaning for July as long as we don't conflict with events we will be OK. Also we need to pick an OPS camp location but that was for the FC's to decide. Orville commented he was in touch with USCG Murphy and it may be possible to get him to assist in training with us. Brief discussion by all, DCDR Fryer asked all FC's to get back with input.

Up Coming Events

- COW – Watervliet, MI, 2/11/12
- National Boating week May 19-27 - VDCR-Harness stated we need to get all Flotilla's to co-ordinate an awareness campaign, get material out, he will bring this up in March but we need to get busy now to make it a real success.

Comments - Board/Staff/Members/Guests

DCO-Ross We need the development of Safety control in two areas, Public Education needs increased by 10%, and VE's need to increase 15%! This is something that needs to be developed over time. 2013 we need get more input to develop a good budget, also members need to review the requirements of positions before they take them to be sure they can fulfill the obligations.

DCDR Fryer asked if there were any more comments, hearing none Thanked all for attending and said she would look forward to seeing all in Feb at the COW.

Adjournment: A motion to adjourn by 33-02 FC-LaJeunesse; seconded 33-01 FC-Brandon. Adjourned 12:20 hours. All in favor

Responsibility for Change of Watch

2013 Kalamazoo 33-08, 2014 St. Joseph 33-10; 2015 Burns Waterway 33-06; 2016 33-03 Michiana; 2017 33-02 Michigan City; 2018 South Haven

Next Meeting: Feb. 11, 2012, 0900 hours, Change of Watch, Watervliet, MI

Respectfully submitted by: Andy Conklin, SO/SR